



**Springhallow** 16

Pathways to adulthood

# **Terms of Reference**

## **Pupils and Curriculum Committee**

Committee with oversight for this policy – Pupils and Curriculum Committee	
Policy last reviewed by the Pupils and Curriculum Committee	1/11/2023
Policy last ratified and adopted by the Full Governing Body	23/11/2023
Policy / Document due for review	Autumn 2024

**SPRINGHALLOW SCHOOL  
PUPILS AND CURRICULUM COMMITTEE  
TERMS OF REFERENCE**

**Membership**

The committee shall consist of a minimum of three members including the Headteacher nominated by agreement at the governing Body meeting held in the Autumn Term.

The Chair/Vice Chair of the governing body may attend meetings and have equal voting rights with committee members.

Membership of the governing body not directly in membership with the committee may attend and take full part in the meeting/s.

Quorum to elect Chair of the committee shall be three members of the committee. Quorum to conduct normal business shall be three members of the committee.

Members of the school's Senior Leadership Team are invited to attend all meetings and be involved in discussions where relevant.

**Meetings**

The Committee will meet once per term and will follow the committee's work programme (as agreed on an annual basis).

The agenda and any supporting papers to be agreed by the Headteacher and Committee chair and sent to members 5 days before the scheduled meeting.

Minutes of the meeting to be prepared by the nominated clerk and agreed with the committee chair prior to circulation to all committee members. A copy of the signed minutes will be made available on the school website.

The minutes will also be tabled as an agenda item at the next meeting of the Full Governing Body for noting.

**Roles and responsibilities**

Elect Vice Chair to the committee at the first autumn meeting.

Discuss matters relating to pupils' achievement, the quality of teaching, and pupils' behaviour and safety, considering how well these areas are led and managed and how effective they are in raising pupils' achievement:

- Relevant aspects of School Development Plan
- Relevant aspects of School Improvement
- Pupils' Achievement
  - Pupils' progress relative to their starting points and how progression is evidenced
  - Review of case studies – impact of interventions
  - How well pupils learn in range of subjects and progress since joining the school.
  - How well pupils develop a range of skills including communication, reading and writing and maths and how well they apply these across the curriculum (the standards attained by pupils by the time they leave the school, including reading, writing and maths)

- Target Setting for pupils linked to EHCP Outcomes
- Pupils' Behaviour and Attitudes
  - Pupils' attitudes to learning
  - Pupils' behaviour and effectiveness of interventions (including Therapeutic Thinking and Regulation Plans)
  - Teachers' management of behaviour
  - Pupils' ability to keep themselves safe
  - Whole School approach towards the management of behaviour
- Pupils' Transition both into school, between key stages and when leaving school.
- To oversee the policies allocated to the committee and ensure that they are reviewed in accordance with the overall policy review schedule (as set out in the policy planner).

**Reporting to the governing body**

Minutes of the committee meeting will be made available to the full governing body meeting.

All matters that are legal requirements must be taken to the full governing body.